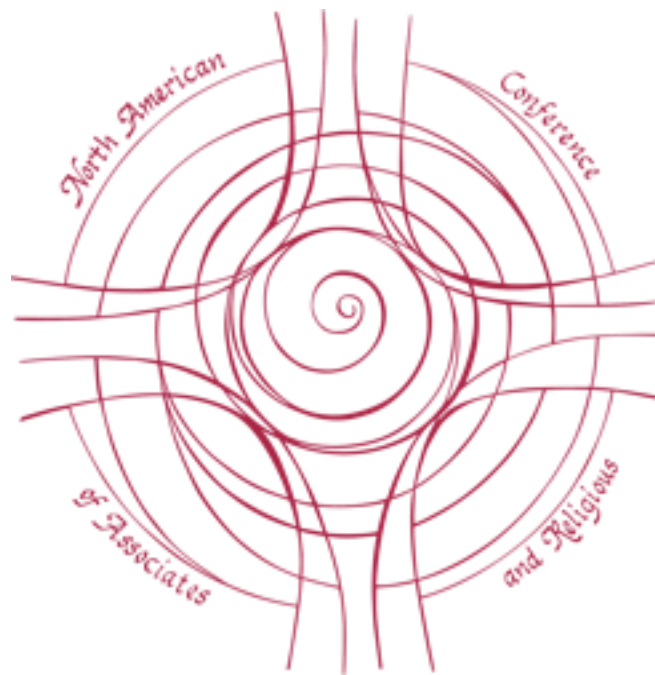


North American Conference of Associates and Religious

Annual Report for 2012 – 2013

September 2013



NACAR MISSION STATEMENT

The North American Conference of Associates and Religious (NACAR) is a membership organization that acts as a catalyst to serve, empower and promote the Associate-Religious Relationship.

*Approved 2007
Affirmed 2011*

**5900 Delhi Road
Mt. St. Joseph, OH 45051
253-256-2227
info@nacar.org
www.nacar.org**

BOARD OF DIRECTORS

President

Joseph Connell, Associate
Congregation of Holy Cross
Castro Valley, California

Vice President

Marilyn Gottemoeller, RSM
Sisters of Mercy
Cincinnati, Ohio

Treasurer

Jane Forni, SSND
School Sisters of Notre Dame
Towson, Maryland

Secretary

Judith Gomila, MSC
Marianites of Holy Cross
New Orleans, Louisiana

Elizabeth Avalos, BVM
SC of Blessed Virgin Mary
Sunnyvale, California

Arthur Carrillo, C.P.
Congregation of the Passion
Park Ridge, Illinois

Conni Dubick, Associate
Dominican Srs of Peace
Akron, Ohio

Cathi Duffy, Associate
Society of Holy Child Jesus
Rosemont, Pennsylvania

Kathy Herrington, Associate
Srs of Holy Names of Jesus and Mary
San Jose, California

Peg Madigan, Associate
Congregation de Notre Dame
Mabou, Nova Scotia

BOARD COMMITTEES

Executive Committee

Joseph Connell, Chairperson
Marilyn Gottemoeller
Jane Forni
Judith Gomila

Board Affairs Committee

Marilyn Gottemoeller, Chairperson
Arthur Carrillo
Joseph Connell

Communications and Advancement

Conni Dubick, Chairperson
Elizabeth Avalos
Jane Forni

Member Services Committee

Cathi Duffy, Chairperson
Peg Madigan
Judith Gomila
Kathy Herrington

NACAR Staff/Volunteers

Office Administrator

Mary Jo Mersmann, Associate
Sisters of Charity of
Cincinnati

Web Administrator

Fred Goddard, Affiliate
Maryknoll

Communications

Laura Rowe

Accountant

Tim O'Brien
Mutuality Associates

Archivist

Ellen O'Connell, SC

The Board of Directors wishes to gratefully acknowledge former Board member, Sandra Kennedy who served for nine years as a Board member. Thank you to Peggy Cekoric and Jill Poehlman who served this past year. Special thanks to David Lavender who served as a volunteer Editor of *The Associate* for many years.

2012 -2013 Year in Review

- **August**
Executive Committee met in Cincinnati to prepare for November Board Meeting
NACAR exhibited at LCWR Annual Meeting
- **September**
The Associate Vol. 17 #2 was posted
Workshop in New Orleans was cancelled due to low registrations
- **November**
Board of Directors met in Cincinnati and welcomed Conni Dubick and Arthur Carrillo as members
Four standing committees were established – Executive, Board Affairs, Member Services, Communications and Advancement
- **December**
Laura Rowe was welcomed as Communications Administrator
- **February**
Developing Dynamic Teams, Boards and Committees workshop was held in Burlingame, California
Vol. 18 #1 of *The Associate* was posted on the website and a new feature requesting discussion on the main article.
- **March**
Board of Directors met in Chicago at the Cardinal Stritch Retreat House and welcomed Elizabeth Avalos as a member
- **April**
Membership Renewal Notices were sent to members
- **May**
Director Salary Survey was emailed to all members
- **June**
Contemporary Spirituality of Association Workshop was held in Baltimore, Maryland

Statistics as of June 30, 2013

Congregational members: 120

Individual members: 101

Total number of contacts of religious and associates: 537

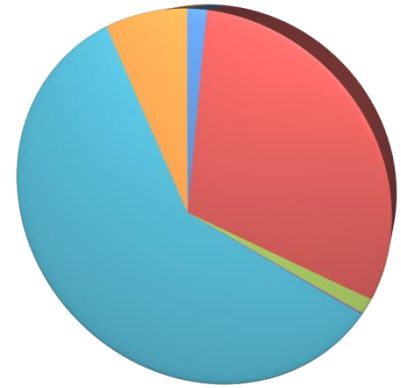
Website and Facebook

Over half of NACAR members, 284 registered users, have registered for the NACAR website
There were 5,295 unique visitors to the NACAR website in the last year. 62% of these were new visitors, while 38% were returning. 147 people “like us” on Facebook. Over half the membership open the monthly emails, which is well above the industry rate.

FINANCIAL REPORT

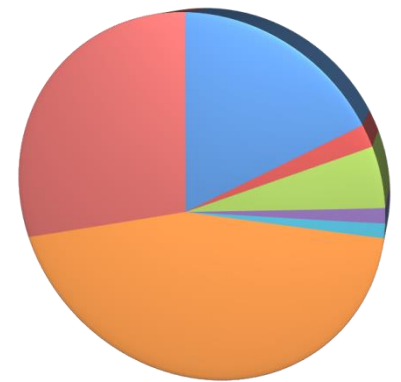
Income

● Leadership Manual	798.00	2%
● Workshops	15,128.00	29%
● Contributions	730.00	1%
● Interest Income	81.21	<1%
Membership		
● Congregational	31,655.00	61%
● Individual	3,540.00	7%
TOTAL Income	<u>\$51,932.21</u>	



Expenses

● Board Meetings ¹	5,436.46	16%
● Computer	583.05	2%
● Exhibitions	1,599.30	5%
● Office Related	408.57	1%
● Postage/Printing	397.00	1%
● Professional Fees ²	15,000.00	45%
● Workshops ³	9,686.04	29%
TOTAL Expenses	<u>\$33,110.42</u>	



Net Operating Income

\$18,821.79

1. Board Meetings: Room and board for on-site meetings. Board members pay own transportation costs.
2. Professional Fees: Staff and consultant fees for office administration, technology support, accounting and communications.
3. Workshops: Income received and expenses paid during fiscal year. Income includes early registrations for workshops in the next fiscal year; expenses did not include all expenses from June workshop. Workshops during fiscal year had profit of \$700+ when all expenses were paid.